



MANAGEMENT DEVELOPMENT PROGRAM [MDP]

CUSTOMIZED IN-HOUSE TRAINING SOLUTIONS

ABOUT US



We bring an

outcomes-driven focus on
your staff's development

Highly Keen - The Management Institute is a provider of corporate training and development services. We help clients use people development to implement their strategies. That is why, we focus on developing the capabilities that an organization's people need to address real-world challenges and attain specific business objectives.

We are a blend of a business and learning – but distinct from both. From our learning heritage, we offer a thoughtful, stimulating forum for safe and open expression; and from the business world, we bring an outcomes-driven focus on client service.

Our Corporate Trainings cater the Training & Learning needs of organizations in all Soft & People Skills, Human Resource Management, General Management, Retail Business Management, Family Business Management, and Communication. Not only this, Highly Keen also offers Management Development and Leadership Development Programs for people at senior Levels within organizations. We ensure a valuable return on investment by focusing on real practical development of trainees, instead of just providing them an opportunity to enjoy a break from work.



**EXECUTIVE
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ABOUT MANAGEMENT DEVELOPMENT PROGRAM



Managers – to exercise their role in organizations – need a distinctive set of managerial skills. They are responsible to lead operations and staff to achieve departmental goals. People get promoted to managerial roles on basis of their domain knowledge, skills and experience but at this level it is essential to have a blend of both, the people skills and business knowledge. They must know how to effectively manage time, emotions, and staff members and most importantly how to understand the business in the perspective of top management.

Highly Keen's Management Development Program (MDP) provides innovative and practical ideas about different management issues. The program encourages participants to think beyond the confines of their own discipline but also open new horizons of thinking. By the end of the program, participants are well prepared to become more effective managers of their department, and more valuable contributors to their organizations.

MDP Modules that make a Difference

1. Seven Habits of Highly Effective People
2. Time Management
3. Personality Development to Enhance Performance
4. Team Bonding & Inter-Departmental Harmony
5. Leadership Insights
6. Effective Communication Skills at Workplace
7. Problem Solving and Decision Making Skills
8. Modern Managerial Practices



If you would like to speak to a **Highly Keen Advisor** about your in-house training & development needs, Please Call **042-35742628, 0336-4569011**, or email at info@highlykeen.com

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Pictogram having snapshots from our various training sessions

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Session Plan & Audience

- * Per Week One Session (3 Hours Session Duration)
- * Total Duration of MDP is 2 Months (8 Weeks)
- * MDP is for Departmental Heads & Mid- Level Professionals up to Assistant Managers Level
- * Session days will be decided with mutual availability

OUR CLIENTS

Participants from following organizations have benefitted from our Programs





Pictogram having snapshots from our various training sessions



MDP

We would like to have a conversation with you about your corporate Training needs. We hope it will evolve into a working relationship, but in any event, we are confident that we can offer you the benefit of sharing experience, and we know we will benefit from learning about you and your challenges.



**Contact Us
Now!**

Highly Keen – The Management Institute

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